

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, August 8, 2017, at 6:31 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Ira Katzenstein, President, with a moment of silent prayer or personal reflection. Rick Moore led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Ira Katzenstein, President
John Bartimole, Vice President
Janine Fodor
Mary Hirsch-Schena
Michael Martello (arrived at 6:35 pm)
Michiko McElfresh
Frank Steffen Jr.

ABSENT: Paul Hessney (excused)
Jim Padlo (excused)

STAFF PRESENT: Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Jerry Trietley, OIMS Principal (grades 6 & 7)
Kathy Elser, Business Administrator
Aaron Wolfe, Director of Human Resources
Brian Crawford, EV Principal
Rachel Schreiber, Teacher
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Coordinator of Curriculum and Instruction
Marcie Richmond, Director of Special Education
Cso Woodworth, Technology Administrator
Jeff Andreano, HS Principal
Darlene Connelly, Teacher

OTHERS: Tom Dinki, Olean Times Herald Reporter
Meme Yanetsko, Greater Olean Area Chamber of Commerce
Lynn Ivey
Bob Ivey

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 2

Moved by J. Bartimole, seconded M. Hirsch-Schena, to approve the proposed Meeting Agenda with the following amendment: remove agenda item 11. B. 9.

Agenda Approval

Ayes 6

Nays 0

Motion Carried

Oath of Office to Rick Moore, Superintendent of Schools, administered.

Oath of Office
Administered

Public Comment Regarding Agenda Items:
None

Public Comments

Discussion Items:

- a. Gus Macker – Meme Yanetsko
- b. Board Goals
- c. Superintendent Goals

Discussion Items

Superintendent
Report

Superintendent's Report

- a. Mr. Moore noted how wonderful district staff and the community have been. Mr. Moore noted that it is great to be back.

Consent Agenda

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

- a. The previous meeting minutes of the Regular Meeting held on July 6, 2017 and July 18, 2017. *** The creation of the sick bank is for administrators that are not members of the Olean Administrators/Supervisory Association.
- b. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed on August 8th be approved:

092780000	908001764	908001604	908001183
092790000	900457861	908001709	908002649
900457832			

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Frank Steffen Jr. as the voting delegate for the Annual Business Meeting of the New York State School Boards Association to be held in Lake Placid on October 14, 2017.

Frank Steffen Jr.
Designated
NYSSBA Voting
Delegate

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Paul Hessney as the delegate and Mary Hirsch-Schena as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2017-2018 school year.

Alleg-Catt School
Board Assoc.
Delegate and
Alternate

Ayes 7

Nays 0

Motion Carried

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 3

Moved by M. McElfresh, seconded by M. Martello, BE IT RESOLVED, to establish the following Five Star Bank credit card debt limit during the 2017-2018 school year:

Five Star Bank
Credit Card Debt
Limit

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Rick Moore	\$8,000

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, BE IT RESOLVED THAT Rick Moore is hereby certified as a Qualified Lead Evaluator of classroom teachers and building principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Rick Moore
Qualified Lead
Evaluator

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Lauren Stuff
Qualified Lead
Evaluator

BE IT RESOLVED THAT Lauren Stuff is hereby certified as a Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by F. Steffen, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Support Services Contract between the Olean City School District and the Cattaraugus-Allegany-Wyoming Counties Board of Cooperative Educational Services for the period of September 1, 2017, through June 30, 2018.

BOCES Service
Contract Approved

<u>2016-2017 Rate</u>	<u>2017-2018 Rate</u>
\$10,000/rm per year	\$10,000/rm per year

Ayes 7 Nays 0 Motion Carried

Moved M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Lease Agreement for Special Education (18) Classroom Spaces between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2017, through June 30, 2018.

BOCES Room
Rental Approved

<u>2016-2017 (18 rooms)</u>	<u>2017-2018 Rate (18 rooms)</u>
\$6,000/rm=\$108,000/yr	\$6,000/rm=\$108,000/yr

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Lease Agreement for Distance Learning (1) Classroom Space between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2017, through June 30, 2018.

BOCES Long
District Learning
Room Rental
Approved

<u>2016-2017 Rate (1 room)</u>	<u>2017-2018 Rate (1 room)</u>
\$3,000/rm	\$3,000/rm

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 4

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, Resolved, to approve participation by Olean High School, Olean Intermediate Middle School, Washington West Elementary, and East View Elementary in the Community Eligibility Provision of the Health, Hunger-Free Kids Act for the 2017-18 school year, whereby one reimbursable meal at breakfast and one reimbursable meal at lunch daily will be provided at no charge to each student attending these facilities during the associated meal times.

Community Eligibility Provision Program Participation Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to abolish one (1) part-time, 10-month, Teacher Aide position, 3 hours per day, for the 2017-2018 school year.

One Part-Time Teacher Aide Position Abolished

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen Jr., seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to create five (5) part-time, 10-month, Teacher Aide positions, 5.75 hours per day, for the 2017-2018 school year.

Five Part-Time Teacher Aide Positions Created

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding the Senior School Nurse stipend.

OESA MOA Regarding Senior Nurse Stipend Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the budget transfer over \$50,000.00.

Budget Transfer Over \$50,000 Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Susan Pfeiffer, Teacher Aide, retroactive to July 28, 2017.

Resignation of Susan Pfeiffer Accepted With Regret

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., to appoint Rick Moore as the Chief Emergency Officer and the Pro-tem District Clerk for the 2017-2018 school year.

Rick Moore Appointed Chief Emergency Officer and Pro-tem District Clerk

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Sarah Zalwsky to a non-conditional probationary part-time 10-month Cook position, 5.75 hours per day, effective the 2017-2018 school year, at an hourly rate of \$19.59.

Sarah Zalwsky Appointed to Cook Position

Ayes 7

Nays 0

Motion Carried

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 5

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Penny Lamont to a non-conditional probationary part-time 10-month Cook position, 5.75 hours per day, effective the 2017-2018 school year, at an hourly rate of \$21.84.

Penny Lamont
Appointed to Cook
Position

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to permanently appoint William Taggerty to the position of Records Receiving & Inventory Clerk following successful completion of the Civil Service exam for a probationary period of sixty (60) days commencing August 8, 2017, and ending October 6, 2017.

William Taggerty
Appointed to
Permanent Records
Receiving &
Inventory Clerk
Position

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Lynn Ivey as a provisional Managerial/Confidential Technology Coordinator, non-conditional, 12-month, full-time, 7.5 hours per day, annual salary of \$70,000 effective August 24, 2017.

Lynn Ivey
Appointed to
Provisional
Technology
Coordinator
Position

Ayes 7

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Peter Kline as a Cleaner. This is a full-time, non-conditional, non-probationary, 12-month position, 8 hours per day, effective August 9, 2017, at an hourly rate of \$14.44.

Peter Kline
Appointed to Full-
Time 12-Month
Cleaner Position

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Kristin Simon to a 10-month, full-time conditional probationary School Nurse position, 7 hours per day, effective August 30, 2017, at an hourly rate of \$20.00. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Kristin Simon
Appointed to School
Nurse Position

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Melissa Dahlman, who holds a Permanent School Counselor Certificate permitting her to counsel in the public schools of New York State, is hereby appointed on probation to the School Counselor tenure area for a probationary period of four years to commence August 30, 2017, and to end on August 29, 2021. Eligibility for tenure at the end of the probationary period is dependent on Melissa Dahlman receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Melissa Dahlman
Appointed to School
Counselor Position

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 6

BE IT FURTHER RESOLVED that Melissa Dahlman the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 8 as outlined in any modified, amended or successor agreement.

Ayes 7

Nays 0

Motion Carried

Informational Items

Informational Items:

BOCES Budget Adjustment

Moved by M. Martello, seconded by M. McElfresh, to adjourn from the Regular Meeting and go in to Executive Session at 7:00 p.m. for the purpose of discussing: litigation update. Vicki Zaleski-Irizarry, Kathy Elser, and Aaron Wolfe invited to attend.

Regular Meeting

Ayes 7

Nays 0

Motion Carried

Aaron Wolfe exited Executive Session at 7:27 p.m.

Moved by F. Steffen, Jr., seconded by M. Martello, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:56 p.m.

Executive Session

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 7:56 p.m.

Adjournment

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

Dated: August 30, 2017

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 7

REGULAR MEETING
TUESDAY, AUGUST 8, 2017
PAGE 8